GRAHAM SCHOOL

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22 May 2020

Dear parent / carer,

Today we break up for half term and would ordinarily be in the middle of GCSE examinations at school. Instead we remain in a 'lockdown' situation with our school currently open only for a small number of key worker children. We continue to follow all government guidance regarding any broader re-opening of the school and will contact any parents affected directly. At present, this will apply to Y10 parents only and we are writing to them separately with the details. There are no changes for our key worker students who should continue to attend school. We will, of course, keep you updated with any changes.

We are pleased with the work being undertaken by students who are working at home. We will continue to use Google Classroom alongside SAM Learning and Hegarty maths for all year groups. Please encourage your child to engage in their learning and if you have any questions contact us at school. It is important that all students try to complete some of the activities set by their teachers. This will help them to maintain a habit of learning and also help them to keep up to date. We understand that there may be some days when home learning is difficult especially with all the additional pressures of lockdown. Our expectation is that students attempt the work set by their teachers. We are making contact with parents / carers where students are not engaging in their learning. Please accept this contact as a positive communication; we want to support in every way that we possibly can. If you have any questions at all about accessing the home learning, please let us know by email (admin@grahamschool.org) or telephone the school. There is a guidance sheet for Google Classrooms attached to this letter which may help with some of your queries.

Whilst we remain under lockdown it is really important that everyone respects the government guidance with respect to social distancing and activity beyond the home. This link is helpful in explaining what we can and cannot do: https://www.gov.uk/government/publications/coronavirus-outbreak-faqs-what-you-can-and-cant-do/coronavirus-outbreak-faqs-what-you-can-and-cant-do. The restrictions in place are for everyone's health, well-being and safety; we should all respect them at all times.

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Hope Learning Trust York

A member of the Hope Learning Trust, York
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EBOR Hope Teaching Schools Alliance
Great teaching changes lives

This week is Mental Health Awareness week and a time for us all to reflect on our own well-being. There are some useful ideas here: https://www.mentalhealth.org.uk/your-mental-health/looking-after-your-mental-health. Once again, I hope that you are all keeping well at this very challenging time. Please take care and look after those around you.

Stay safe!

Emma Robins
Principal | Graham School

Google Classroom Guidance

1. Usernames

- This is <u>\<username\>@grnet.email</u> e.g. <u>24SmithA@grnet.email</u> - and their school computer password.
- For your reference all logins are in the back of the student planner on the information pages.

2. Passwords

- If a student can't remember their password please contact the school and we will arrange for it to be reset.
- The password reset functionality built in to Google Classroom is disabled for security reasons.

3. Grey Circle / Asking for Class Codes / Account Not Allowed

- This means you are signed in to a personal Google/Gmail account, not a school one.
- You need to sign out of the personal account, or use a private tab in your web browser, or use a different web browser.

4. Problems with Attachments / Problems Opening Files / Submitting Work

- You can open all files in Google Docs using the 3 dots at the top > Open in New Window > Edit in Google Docs.
- Microsoft Office is not required.
- If there is a problem with a specific piece of work, please contact the department who set it by email. Contact details are on the website under Out Staff.
- Students can also take photos of physical items - like answers written on paper - and attach those to their assignment if the files aren't working.